

# EDMONDS CITY COUNCIL APPROVED MINUTES

## October 25, 2016

### **ELECTED OFFICIALS PRESENT**

Dave Earling, Mayor  
Kristiana Johnson, Council President  
Michael Nelson, Councilmember  
Adrienne Fraley-Monillas, Councilmember  
Dave Teitzel, Councilmember  
Thomas Mesaros, Councilmember  
Neil Tibbott, Councilmember

### **ELECTED OFFICIALS ABSENT**

Diane Buckshnis, Councilmember

### **STAFF PRESENT**

S. Gagner, Police Officer  
Phil Williams, Public Works Director  
Carrie Hite, Parks, Rec. & Cult. Serv. Dir.  
Patrick Doherty, Econ. Dev & Comm. Serv. Dir.  
Shane Hope, Development Services Director  
Scott James, Finance Director  
Dave Turley, Assistant Finance Director  
Mary Ann Hardie, Human Resources Director  
Linda Coburn, Municipal Court Judge  
Rob English, City Engineer  
Joan Ferebee, Court Administrator  
Jeff Taraday, City Attorney  
Scott Passey, City Clerk  
Jerrie Bevington, Camera Operator  
Jeannie Dines, Recorder

### **1. CALL TO ORDER/FLAG SALUTE**

The Edmonds City Council meeting was called to order at 7:00 p.m. by Mayor Earling in the Council Chambers, 250 5<sup>th</sup> Avenue North, Edmonds. The meeting was opened with the flag salute.

### **2. ROLL CALL**

City Clerk Scott Passey called the roll. All elected officials were present with the exception of Councilmember Buckshnis.

### **3. APPROVAL OF AGENDA**

**COUNCILMEMBER TEITZEL MOVED, SECONDED BY COUNCILMEMBER TIBBOTT, TO APPROVE THE AGENDA IN CONTENT AND ORDER. MOTION CARRIED UNANIMOUSLY.**

### **4. APPROVAL OF CONSENT AGENDA ITEMS**

**COUNCILMEMBER FRALEY-MONILLAS MOVED, SECONDED BY COUNCILMEMBER TIBBOTT, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.**  
The agenda items approved are as follows:

- 1. APPROVAL OF COUNCIL MEETING MINUTES OF OCTOBER 18, 2016**
- 2. APPROVAL OF CLAIM, PAYROLL AND BENEFIT DIRECT DEPOSIT, CHECKS AND WIRE PAYMENTS**

3. **AUTHORIZATION FOR MAYOR TO SIGN AN AMENDMENT TO WASHINGTON STATE RECREATION AND CONSERVATIVE OFFICE SALMON PROJECT**
4. **AUTHORIZATION FOR MAYOR TO SIGN SUPPLEMENTAL AGREEMENT WITH SHANNON & WILSON FOR THE WILLOW CREEK DAYLIGHTING PROJECT**
5. **RESOLUTION OF INTENT TO ASSUME THE DUTIES OF THE EDMONDS TRANSPORTATION BENEFIT DISTRICT AND SETTING A PUBLIC HEARING ON NOVEMBER 15, 2016**

5. **AUDIENCE COMMENTS**

**Robert Stivers, Edmonds**, thanked the City Council and staff for the new public restroom facilities next to City Hall. He suggested consideration be given to public restroom facilities at the far end of Sunset Avenue, recalling a time he and his wife needed such a facility and, mindful of proper public conduct, cut their excursion short to return to their car. He suggested staff analyze places where there is a fair amount of pedestrian traffic a considerable distance from public restroom facilities and consider include a restroom in the capital budget. He also suggested consideration be given to a nude beach in Edmonds due to public health benefits of nudity such as Vitamin D. He recalled the ordinance regarding public indecency specifically mentioned a nude beach.

6. **STUDY ITEMS**

1. **AGREEMENT FOR WASTEWATER TREATMENT, DISPOSAL AND CONVEYANCE SERVICES**

Public Works Director Phil Williams explained this agreement has been in negotiations for approximately a year; this is intended as an update as the final document has not yet been completed. He provided an overview:

- 1957: First WWTP (primary) built – Mountlake Terrace and Ronald have been our partners since 1959 and Olympic View since 1968
- 1986-1991: Secondary treatment facility is built \$35M project – ½ from federal grants and ½ local (51% Edmonds, 49% partners)
- Current partnership agreement, 30-year term, expires May 2018
- 1998: City signs “flow swap” agreement with King County – expires July 2036
  - Flow from old Richmond Beach WTP flows to Edmonds from a new pump station built by King County. This flow is “swapped” by pulling an equal amount out to East Edmonds (Lake Ballinger PS) that goes to King County
  - The agreement detailed the construction arrangements, flow exchange, and payment plan
  - Amended in 1993 and 2000
  - Edmonds and Olympic View Water & Sewer’s Comprehensive Plan show the Pt Wells area in Olympic View’s sewer service area

He displayed and reviewed a Capital Improvement Expense pie chart (based on proportionate share of plant’s million gallons/day (mgd) capacity):

- Edmonds: 5.99 mgd 0.787%
- Mountlake Terrace: 2.73 mgd 23.17%
- Olympic View: 1.95mgd 16.551%
- Ronald: 1.12 mgd 9.488%
- Plant capacity: 11.8 mgd

He displayed and reviewed an Operation and Maintenance Expenses pie chart (based on metered flow, approximate percentage, calculated as O&M actual expense less overhead):

- Edmonds: 48%
- Mountlake Terrace: 30%
- Olympic View: 14%
- Ronald: 8%

Mr. Williams displayed a map of Edmonds Sewer, Mountlake Terrace Sewer, Olympic View Sewer and Ronald Sewer District, identifying a blue dashed line that identifies the waste-shed where properties' sewer flows to the Edmonds WWTP. He displayed another map that identifies the 37 separate basins that flow either directly to the Edmonds WWTP or to a pipe that carries flow from another area. He displayed another map that identifies the meter stations that monitor flows.

He identified issues in the draft agreement:

- Service area commitments
  - Map in draft agreement shows Point Wells area in Olympic View WWD service area as flow that will come to Edmonds
- Ronald being taken over by Shoreline in 2017; agreement does not expire until May 2018
- The draft agreement provides a method for sharing the costs on "joint use" facilities
- The agreement defines an approach to "high strength" discharges and expands Edmonds' pretreatment authority
- Increases the overhead allowance from 10% to 20% (still being discussed)

Council President Johnson asked about high strength discharge and pretreatment authority. Mr. Williams used the example of a flour mill that discharges a lot of biochemicals in the organic matter in their wastewater, much more than residential sewage. Treatment requires more air which requires more electric expense, more chemicals and ultimately a higher cost to treat that waste as compared to regular sewage. If a new business locates in one of the cities or districts whose sewage is remarkably different than residential sewage, the agreement provides the ability to create a rate that reflects the cost to treat their sewage. Regarding pretreatment, when King County had difficulties in their collection systems, Edmonds WWTP took all the flows from the Lake Ballinger pump station and Ronald until the flow swap was fully implemented in 2012. When King County upgraded their collection system and pump stations as part of Brightwater, King County implemented the flow swap which resulted in a loss of revenue to Edmonds WWTP. Because King County is now taking flows from areas in Snohomish County and occasionally east Edmonds, King County wanted their own pretreatment program; Edmonds said no and it was agreed Edmonds would provide pretreatment and get paid for it.

Councilmember Teitzel relayed his understanding that the 3,000 units at Pt. Wells with potentially 5,000 residents plus the 5,000 new residents expected in Edmonds over the next 10 years will increase flows to the WWTP. He asked when there would be capacity issues at the WWTP. Mr. Williams answered the rated, permitted dry weather capacity of the Edmonds WWTP is 11.8 mgd. The WWTP currently averages 4 mgd in the summer and 6-6½ mgd in the winter so there is a lot of capacity. However, due to the episodic nature of storms, flows can spike quickly and any extra dry weather flow reduces the amount of storm flow that can be handled without exceeding capacity. He was comfortable with the additional amounts from growth and Pt. Wells because water consumption has decreased down 15% over the last 26 years which also affects the WWTP.

Councilmember Nelson commented he had no idea Edmonds competed with other cities and counties for sewage. He asked the revenue potential from flows from Pt. Wells. Mr. Williams said King County currently charges Ronald \$42.16/month to treat wastewater that is credited to the King County System. Ronald only charges its customers \$16/month to manage the entire collection system so together the

charge is \$54/ month for residents in Shoreline. The cost in Edmonds is \$37.50/month, a \$16/month difference or \$200/year. If 3,000 condominiums are built at Pt. Wells, the revenue would be \$600,000/year that residents would pay for sewer services. Edmonds can provide the same level of service more efficiently. The wastewater would need to be pumped six times to reach Brightwater but only once to reach Edmonds WWTP, a superior solution environmentally as well as financially. The competition is very real; not for sewage but the revenue associated with treatment.

Councilmember Tibbott observed the agreement is reaching the end of the 30-year term and asked whether it would make sense to have a shorter term in the future. Mr. Williams said there is a balance; with a long contract, the parties are locked into it and if a party wanted to leave, there is a cost associated with breaking agreement the which is included in the current and draft. The new draft agreement is a 30-year term, expiring in December 31, 2048. Councilmember Tibbott asked if there was any benefit to a shorter term. Mr. Williams said the agreement includes the ability for the parties to modify the agreement to include new features or negotiate new outcomes. However just one entity does not have option to leave or modify the agreement, which protects Edmonds. Councilmember Tibbott concluded a 30-year term works well. Mr. Williams agreed there were some downsides but on balance a longer term was better.

Council President Johnson congratulated Pamela Randolph for the fabulous job she does managing the Edmonds WWTP under Mr. Williams’ guidance. Mr. Williams agreed.

Council President Johnson asked what happened if Esperance annexed to Edmonds. Mr. Williams said there would not be much change related to wastewater as Esperance is in Olympic View’s service area; Olympic View owns the pipes and facilities and bills those customers. Nothing would have to happen if Edmonds annexed Esperance; it could but that would be a different decision. Council President Johnson suggested including in the agreement what would happen when Esperance annexes into Edmonds. Mr. Williams said a majority of Olympic View’s customers live in Esperance and if annexed, a majority of Olympic View’s customers would be Edmonds residents. State law and GMA encourages cities to be the service provider within their borders.

Mayor Earling asked when the agreement will be finalized and presented to Council. Mr. Williams answered it could be as early as two weeks; however, if Ronald does not sign, it may be delayed significantly.

**2. PRESENTATION OF THE PROPOSED 2017-2022 CAPITAL FACILITIES PLAN/CAPITAL IMPROVEMENT PROGRAM**

City Engineer Rob English provided a diagram showing components found only in the CIP and only in the CFP and components found in both the CIP and CFP. The CIP contains 6-year maintenance projects with funding sources, the CFP contains long range (20-year) capital project needs, and both contain 6-year capital projects with funding sources.

Mr. English provided a summary of CIP fund numbers and the department managing each fund:

<b>Fund</b>	<b>Description</b>	<b>Department</b>
016	Building Maintenance	Public Works
112	Transportation	Public Works
125	Capital Projects Fund	Parks & Recreation/Public Works
126	Special Capital/Parks Acquisition	Parks & Recreation/Public Works
129	Special Projects	Parks & Recreation
132	Parks-Construction (Grant Funding)	Parks & Recreation
421	Water Projects	Public Works
422	Storm Projects	Public Works

423	Sewer Projects	Public Works
423	Wastewater Treatment Plant	Public Works

Mr. English highlighted projects in the 2016 CFP/CIP:

- 228<sup>th</sup> Corridor project – completed
- Walkway on 238<sup>th</sup> from 100<sup>th</sup> to 104<sup>th</sup> – will complete in 2016
- Pavement preservation program
- 236<sup>th</sup> Street Walkway – begins this week
- 76<sup>th</sup> Avenue & 212<sup>th</sup> Street Intersection Improvement Project – rebid in 2017

He displayed a graph of the City's Capital Program 2008-2017, highlighting 2017 totals:

- Fund 423 Sewer: \$ 5,135,070
- Fund 422 Storm: \$ 4,058,099
- Fund 421 Water: \$ 5,517,640
- Fund 112: \$ 7,062,022
- Parks: \$ 3,595,000
- General Fund Total: \$25,637,830

Mr. English highlighted key 2017 projects:

- 112 Fund
  - 76<sup>th</sup>/212<sup>th</sup> intersection improvements
  - Citywide bicycle improvements
  - 238<sup>th</sup> St Walkway from SR104 to SR99
  - 84<sup>th</sup> Ave overlay from 220<sup>th</sup> St – 212<sup>th</sup> St
- Transportation – 126/125 REET Funds
  - Pavement preservation program
  - Traffic calming program
  - Curb ramp upgrades program
  - Minor sidewalk replacement
  - Audible pedestrian signals
  - SR99 Access management pre-design (216<sup>th</sup> to 224<sup>th</sup>)
  - ADA Transition Plan Update (underway)
  - Trackside warning system Main/Dayton (2016-17)
  - 220<sup>th</sup> Signal coordination (grant?)
  - Local match for Waterfront At-Grade Alternatives
- Utility Fund
  - 7,300 ft of watermain replacement
  - Overlay 8,200 feet of street affected by waterline replacements
  - Seaview infiltration project
  - Willow Creek/Edmonds Marsh: design
  - Stormwater Comprehensive Plan update
  - Dayton St pump station (2017 or 2018)
  - 2,900 ft sewermain replacement
  - 3,000 ft CIPP sewermain rehabilitation
  - Pavement overlay on 8,600 ft of street affected by sewermain replacements

Parks & Recreation Director Carrie Hite reviewed:

- 2016 Accomplishments
  - Acquisition and planning of Civic Field
  - Opening of the spray park

- Completed Dayton Street Plaza
- Luminous Forest (4<sup>th</sup> Avenue)
- Wayfinding signs
- Approved Marina Beach Master Plan
- Fishing Pier Rehabilitation
- Downtown Public Restroom
- REET 125
  - Yost spa rebuild, in progress
  - Frances Anderson Center stage replacement, in process
  - Veteran's Plaza, in progress
  - Marina Beach Playground replacement
  - Meadowdale preschool playground replacement, in process
- 2017 Parks CIP/CFP projects:
  - Edmond Marsh, daylighting of Willow Creek
  - Parklet development
  - Outdoor fitness zones
  - City gateway replacement
  - Meadowdale playfields
  - City storage building
  - Civic grandstand removal
  - Community Garden
  - Veteran's Plaza
  - Waterfront Redevelopment/Walkway completion
  - Land acquisition opportunities

Ms. Hite suggested the Council consider deleting the following from the Parks CFP:

- Cultural Arts Facility Needs Study; can be completed as operational item, and if determined we need a facility, then would be added to CFP
- Downtown Public restroom: completed

Mr. English reviewed the CFP/CIP Schedule:

- July:
  - City staff begins development of capital budget
- August/September
  - Submit proposed capital budget to finance
  - Prepare draft CFP and CIP
  - Planning Board presentation
- October
  - Planning Board; public hearing (10/12/16)
  - City Council; public hearing (11/1/16)
- November/December
  - City Council approval
  - Adopt CFP with budget into the Comprehensive Plan

Council President Johnson referred to the bar graph of the City's Capital Program, recalling Mayor Earling indicated there was a significant facilities component in the 2017 budget. She asked that amount and why it was so small compared to the other funds. Public Works Director Phil Williams answered the funds for facilities are included in the graph but the \$300,000 decision package is a small percentage of \$25 million. Council President Johnson observed facilities was significantly higher in 2016. Mr. Williams said the 2016 budget included an ESCO project related to lighting and energy savings projects that was

not undertaken as it was not cost effective. Mr. English said the 2016 estimate also included the fishing pier project.

Councilmember Fraley-Monillas commented the 228<sup>th</sup> project is well loved by residents; she has received many comment about the intersection. She recalled concern expressed at the open houses about cut-through traffic to avoid the signal and asked if there had been any complaints. Mr. English answered there have not been any complaints.

Councilmember Fraley-Monillas referred to the 238<sup>th</sup> Walkway project, observing 238<sup>th</sup> on the east side of SR99 is ranked 12<sup>th</sup> for walkway. She encouraged staff to move that 4-block project up as there are no sidewalks on either side, pedestrians use it to reach Madrona School and Safeway and she has observed people walking in the ditch to avoid cars. Mr. English explained the ranking was developed by the Sidewalk Committee when the Transportation Plan was developed. The ranking will not necessarily be changed but staff will keep it on their radar when applying for grant funds. Councilmember Fraley-Monillas asked if that was 2007 Sidewalk Committee. Mr. English answered it was in 2015 when the Transportation Plan was updated.

Councilmember Nelson asked what size community garden was envisioned. Ms. Hite answered 30-50 plots. The City supported the Floretum Garden Club's community garden at a church near Esperance Park but the church subsequently asked the community garden to leave. The Floretum Garde Club and City have had discussions with the church at Westgate that has 20 plots primarily for church members and the public when there is availability. She summarized there is a need for a larger community garden space of 30-50 plots.

Councilmember Nelson asked if replacing the City Park storage building destroyed by arson would include security enhancements due to the history of vandalism in that areas. Ms. Hite said it will be included in the project.

Councilmember Teitzel agreed the 228<sup>th</sup> connector was a big improvement and anticipated it may be increasing traffic volumes on 228<sup>th</sup>. As there have not been any improvements on the west side of SR99, he asked whether the increased volume would affect levels of service, triggering the need for more capital investment. Mr. English said the CIP includes improvements to 228<sup>th</sup> west of SR99. That will be an expensive project and due to its location in unincorporated Snohomish County, will require a partnership with Snohomish County. Volumes and growth will be monitored; there is currently no funding for design or improvements in that section west of SR99. Councilmember Teitzel asked if there were plans to signalize the 4-way stop. Mr. English answered possibly, the level of service and volumes at the intersection would be evaluated.

Councilmember Teitzel referred to the \$300,000 for the trackside warning system, recalling a need for BNSF to adjust their signals so the Sounder train does not trigger signal Dayton and Main at the same time. He recalled that project was to be presented to City Council for a final decision whether to proceed if that was the outcome. In his view, an unfavorable outcome would be installing the warning system and having even more complaints. Mr. Williams explained after staff worked with BNSF, BNSF's final answer was they would not tweak the software in their signal cabinet. BNSF will provide a signal to operate the arms at both crossings that could be used to trigger the trackside horns. He acknowledged there was a downside; two sets of horns occasionally but only for the eight passenger trains per day. In addition, the negative impact is limited to an area 100 feet on either side of the tracks for a limited distance. The remainder of Edmonds, up to 9<sup>th</sup> Avenue, will benefit greatly. There was a decision to proceed with design and the plans have been submitted to BNSF identifying the location for installation of the horns and staff is awaiting approval of the plans as well as an agreement for the City to maintain the horns. He anticipated installation of the horns would occur in 2017.

Councilmember Teitzel asked if there was any intent to return to Council to confirm there was a green light from Council for that project. Mr. Williams recalled the Council already gave the green light. Although he would have loved to solve that problem along with the benefits provided by the trackside warning system, the best approach was the greatest benefit from the investment. He summarized BNSF holds all the cards.

Councilmember Teitzel did not recall a discussion where Council fully endorsed the concept. Mr. Williams did not recall that the conversation Councilmember Teitzel referred to included a request for an endorsement because it was his understanding Council had given the go-ahead. He offered to inform the Council once the agreement with BNSF is finalized. Councilmember Teitzel requested a final report once the plan is in place. Mayor Earling pointed out there are currently 40 trains/day through Edmonds; with the trackside warning, approximately 30 will not have an audible sound other than the wayside horn and the horns will sound at the 2 intersections approximately 8 times/day which he viewed that as a tremendous improvement. Addition, the wayside horn is 1/5<sup>th</sup>-1/6<sup>th</sup> the volume locally. Mr. Williams said BNSF's general practice is not to allow anything on the structure that supports the flashing red lights above the street. During the last meeting with BNSF, they indicated they could make an exception in Edmonds considering the geometry and that will reduce the project cost.

As a follow-up to Councilmember Teitzel's comment, Councilmember Mesaros said he lives the closest of any Councilmember to Dayton Street crossing and often hears the trains. Currently, when a passenger train comes through, both Main and Dayton intersections engage at the same time even though the train stops at the station. BNSF has said that will not change even with the trackside horn. He agreed for the 30 freight trains, the trackside horn would work just the way it was envisioned which was an improvement especially for those who live close to the tracks. The amount of noise produced by the horns at both intersections for eight passenger trains would be much less than having the train whistle blow eight times.

Council President Johnson recalled there was a vote on the trackside horn system and she voted against it and other Councilmembers voted in favor. Her objection at that time was it was a great deal of money for a small change. She was still curious about a quiet zone, how it much cost, how it would be implemented, envisioning it likely would be via a local improvement district that included properties in the sound-shed. She would like to have an overview of that concept before a final vote on the trackside warning system. Mr. Williams said he could not provide a precise estimate without designing a quiet zone. He recalled BNSF had serious concerns about a quiet zone at Dayton due to the geometry, the level of pedestrian and vehicular traffic and the limited size of the intersection, anticipating it may be impossible to meet all the standards. He estimated the cost of design and installation at \$800,000+ for each of the two intersections.

Councilmember Fraley-Monillas recalled the Council has been talking about the trackside horn for three years and the Council voted to proceed. She preferred to proceed once a vote had been taken. She recalled Council President Johnson voted in opposition, commenting it may have been before Councilmember Teitzel was on the Council. Mr. Williams recalled there was a more recent update to Council regarding discussions with BNSF. He assumed the vote Council President Johnson referred to was during last year's CIP.

Councilmember Teitzel recalled he was on the Council when the vote was taken and he voted in favor. He recalled subsequent discussion that staff would work with BNSF to resolve the Sounder train issue that would produce more horn noise and return to Council to ensure the Council was comfortable proceeding. He offered to research the minutes.

Councilmember Tibbott referred to fitness zones and asked if there were any parks in other cities with that type of facility. Ms. Hite answered there is a fitness trail at Hickman and there are some in Seattle.

She will check with local jurisdictions. She explained a fitness zone was different than a fitness trail, it has more interactive types of equipment and one pad can accommodate 8-12 components.

Councilmember Tibbott asked how much had accrued for land acquisition. Ms. Hite answered the funds have not been rolled over; \$200,000 is included in the budget each year. There has been discussion about accumulating those funds for an opportunity. Civic Field was purchased using \$200,000 in the 2014 budget rolled over into 2015, \$200,000 in the 2015 budget as well as grant funds. Councilmember Tibbott asked whether the \$200,000 is expended in a typical year. Ms. Hite answered it has only been spent twice since she has been at the City in the past five years. Councilmember Tibbott acknowledged it could make sense to roll those funds over.

Councilmember Tibbott reported Ms. Hite and he have had a conversation with a young citizen about the possibility of a mountain bike track which raised the question of how citizens' ideas for parks are included in the CFP. Ms. Hite explained the way parks projects are included in the CFP is through Parks, Recreation and Open Space (PROS) Plan. The development of the 6-year PROS Plan includes a robust public process including a public hearing. She told the two young citizens interested in a mountain bike track that she will include it on the interest list and that it would be best to include it in the next PROS Plan; that process will start in 2018. Short of being on the PROS Plan, any citizen can suggest to Council that a project be added. The Comprehensive Plan is updated annually and it is the Council's decision whether to add something outside the PROS Plan process.

Mayor Earling declared a brief recess.

### **3. DISCUSSION REGARDING THE 2017 PROPOSED CITY BUDGET**

#### **Economic Development/Community Services**

Economic Development/Community Services Director Patrick Doherty reviewed:

- 2016 Accomplishments

- Community Services

- Oversaw substantial ramp-up of use of social media City-wide
  - Together with services of Carolyn Douglas as part-time public information officer/press relations coordinator, we have created a substantial, continuous public/media presence leading to regional press coverage, increased and regular social media activity, etc.
  - Monitored and updated the Strategic Action Plan quarterly (Fall quarter update coming November!)
  - Managed lobbying efforts in Olympia and DC on behalf of Edmonds interests – both legislative and funding
  - Collaborated with Public Works in managing the At-Grade Rail Crossings Alternatives Analysis and co-staffed the Mayor's Advisory Task Force
  - Provided oversight and support to the Diversity Commission, leading to successful presence and events, with more to come.
  - Successfully conducted National Citizen Survey

- Economic Development

- Related to Tourism:
    - Increased visibility and use of City's tourism website (visitedmonds.com) and arts/culture/events calendar
    - Enhanced tourism-promotional ad presence in the region – radio, print, digital – including a particular push for 2016 holiday season
    - Conducted tourism forums with partners to leverage assets
  - Worked with BID on new initiatives, especially small grants program, marketing/outreach, finances, parking

- Started up Holiday Farmers Market
- Together with BID continued substantially enhanced Holiday offerings/activities, with even more on tap for 2016
- Provided more enhanced business-attraction advertising throughout region (Seattle Business magazine, Daily Journal of Commerce, Business Xpansion Journal, and KUOW radio)
- Scheduled tentative business-attraction event late November
- Provided oversight to the re-creation of the EDC and staffed their meetings, subgroups and initiatives
- Provided support to property owners and/or architects & developers on potential redevelopment projects, such as downtown hotel, Highway 99 area projects, etc.

Mr. Doherty played a radio spot about attracting businesses to Edmonds and displayed a brochure created to attract European businesses to Edmonds. Mr. Doherty continued his review:

- 2017 Challenges
  - Community Services
    - Potential process to update the Strategic Action Plan
    - Pursue Legislative agenda and capital \$ for Frances Anderson Center, Hwy 99 and At-Grade Crossing Alternative(s)
    - Support the Diversity Commission and its 2017 Work Plan
  - Economic Development
    - Begin implementation strategies for Highway 99 redevelopment
    - Support property owners in Downtown, Westgate and other business districts to assist with appropriate redevelopment
    - Continue to seek hotel for Downtown
    - Enhanced and expanded business-attraction advertising, including foreign appeal in concert with EASC
    - Recruitment of new business/investment and retention/expansion of existing business
    - Pursue greater tourism-promotion opportunities
- Expenditures

Expenditures	2016 Approved Budget	2016 YE Estimate	2017 Recmd Budget	% Change
Community Services	\$403,860	\$403,860	\$470,530	6%
Economic Development	92,190	92,190	92,700	0%
Total	\$496,050	\$496,050	\$563,230	5%

- Decision packages
  - Community Services
    - DP #13: \$6,000 for Diversity Commission contracted staff services
    - DP #14: \$30,000 to continue public information/community relations contracted staff
    - DP #15: \$72,000 for federal lobbyist/strategist
    - DP #16: \$3,000 for Diversity Commission program support
    - DP #39: \$150,000 for At-Grade Crossing Alternative(s) design, environmental, permitting
  - Economic Development
    - No decision packages

Mr. Doherty reported on the LTAC Tourism Promotion Program:

- Lodging tax revenues are used to fund the City's Tourism Promotion Program
- Only permissible use of these funds (RCW 67.28.1816)
- Revenues are up in 2016 (approx. 5%, expected YE total: \$112,404); similar growth expected in 2017.
- City's Tourism Promotion Program consists of:

- Support and promotion of arts, culture and other events that attract visitors
- General Marketing and promotion (ads, website, rack cards, etc.)

He presented the proposed 2017 Tourism Promotion Program – Use of Funds

- Arts/Culture-related (25% of revenue):

- \$19,000 Arts Commission grants for tourism-promotion:

\$2,000 - Cascade Symphony	\$2,000 - Olympic Ballet Theater
\$1,100 – Art Studio Tour	\$2,000 – Driftwood Players
\$1,500 – Sno-King Chorale	\$2,000 – Art Walk
\$2,000 – DeMiero Jazz Fest	\$2,000 – Jazz Connection
\$400 – Arts Festival	\$2,000 Cascadia Art Museum
\$500 – Emerging opportunities	\$1,500 – CAFÉ

- \$12,300 in Arts Commission program expenditures

\$7,500 – Write on the Sound	\$3,000 – Public art brochure
\$300 – Concerts in the Park	\$1,500 – Misc. ads

- General tourism promotion (75%):

- \$7,500 – Printing/distribution of rack card
- \$1,500 – Promotion/support of Bird Fest
- \$6,200 – Support of Snohomish Co. Tourism Bureau
- \$30,000 – General advertising
- \$12,500 – Advertising in ECA Season Brochure
- \$4,000 – Promotion of Edmonds arts/culture events in Snohomish County Visitors Guide, CRAZE recreation guide and “Arts Access” (Snohomish Countywide)
- \$20,000 – Contracted staff support for tourism promotion/website/arts-events calendar
- \$2,500 – Edmonds Visitors Centers
- \$2,575 – Miscellaneous, incl ad design work, photography, emerging issues, etc.
- \$3,425 – Contingency
- TOTAL - \$90,200
- One-time expenditures:
  - \$2,000 – Enhanced advertising for 2017 Waterfront Festival grant
  - \$1,000 – Enhanced advertising for 2017 Chamber Chowder Cook-Off
  - \$1,000 – emerging opportunities fund, such as Visitor Center directional signage
  - TOTAL - \$4,000

Mr. Doherty presented Tourism decision packages

- DP #55: \$5,000 increase in general tourism advertising
- DP #56: \$3,000 in one-time funds:
  - \$2,000 for enhanced advertising – 2017 Waterfront Festival
  - \$1,000 for enhanced advertising – 2017 Chamber Chowder Cook-Off
- DP #57: \$2,200 increase in professional services:
  - \$200 for Snohomish County Tourism Bureau
  - \$2,000 for overall tourism support contracted services
- DP #58: \$850 increase in contingency item, approx. 3% contingency factor
- DP #59: \$4,000 in one-time funds:
  - \$3,000 to host RevitalizeWA Conf. – WITHDRAW as City not selected
  - \$1,000 to support emerging opportunities

Councilmember Tibbott observed lodging tax is up \$112,000 in 2016 and the proposal is to spend \$90,000 to advertise businesses. Mr. Doherty clarified the \$90,000 is related to advertising and support for events and programs that promote tourism. Councilmember Tibbott asked the multiplier effect on the local economy. Mr. Doherty answered that is difficult to determine but the industry standard is overnight

visitors spend the most, \$150-200/day. Day trippers spend \$50-75/day if they are within the same metropolitan region and \$75+ if they are from outside the region. With the number of events and number of people attending, he summarized it is a great deal of money. Councilmember Tibbott relayed his understanding the multiplier effect goes up if businesses are open until 8 p.m. Mr. Doherty agreed, explaining it has been shown national that more money can be made after 5 p.m. than the rest of day. Unfortunately, not a lot of businesses in Edmonds stay open later other than possibly on Thursday and Friday evenings. Councilmember Tibbott asked what events include evening activities. Mr. Doherty said evening activities such as at the ECA, music at the pub, the theaters, etc. attract people in evening. Restaurants are open in the evening and it would be good if more retailers stayed open later due to the direct correlation between leisure shopping and dinner.

Councilmember Nelson referred to \$1,000 for enhanced advertising for the annual chowder cook-off and offered his services as a judge. He recalled in the past there was bus package tourism and asked if that has continued. Mr. Doherty advised there was one bus tour this summer from California. The bus tours in the past were from Canada due to the exchange rate which is no longer favorable.

Councilmember Teitzel referred to DP13 \$6,000 for contracted services for the Diversity Commission and asked if that would be brought in-house at some point. Mr. Doherty said the intent of having 10 hours/month of specific support in addition to his and Ms. Cruz's support is the person has expertise in diversity and helps programmatically to queue up issues. Staff administrates the Diversity Commission but are not educated in the issue. For now and for the foreseeable future, 1-2 years, it is beneficial to have someone with experience and knowledge base related to diversity issues to drive the programmatic element of Diversity Commission.

Councilmember Mesaros commented he was recently a tourist in Europe and was amazed how many people know about Rick Steves. He reported on walking food tours of 10-15 people in small European towns that include stops for coffee, cheese, ice cream, etc., remarking that would be an interesting possibility in Edmonds. Mr. Doherty said Rick Steves is featured Edmonds' tourism website. He suggested a soft landing for the food tour would be to include that as one of the suggested itineraries on the website.

Councilmember Fraley-Monillas asked how much was spent on the Washington D.C. lobbyist last year. Mr. Doherty estimated \$50,000. A lower rate was negotiated with the consultant for the first year; the rate for the second year, \$72,000, is higher but still less than their usual rate. Councilmember Fraley-Monillas inquired about a measurable goal for that expenditure. Mr. Doherty answered not a specific dollar amount. A federal lobbyist is one of the only ways for the City to get itself in front of decision makers in Washington D.C. on a regular basis. Things change daily; for example, the lobbyist informed staff last week that the Obama administration will open FASTLANE grant applications during the remainder of Obama's term. As a representative of Edmonds, the lobbyist can meet with and interact with senators and agencies. When the lobbyist eventually helps the City obtain funding for a project, the return on investment could be calculated. In advance of securing funding, it is difficult to determine that return. During his previous employment with Federal Way, the city always had a federal lobbyist and Federal Way was extremely successful in obtaining federal money. The hope is this expense will pave the way toward higher amounts of money for big projects.

Councilmember Fraley-Monillas asked about the City's relationship with the congressional delegation, envisioning they would be responsible enough to contact the City when things of interest occurred. She asked if that was their role. Mr. Doherty agreed there is a great deal of staff in the congressional delegations' offices but he did not want to rely on their contacting the City regarding the changing opportunities. While staff could contact them weekly, having a lobbyist in Washington D.C. is more

effective. For example the lobbyist can identify when it is the most appropriate for City staff to travel to Washington D.C. to meet with the delegation.

Council President Johnson referred to the contingency fee in the tourism promotion budget and asked why it was included and did any other departments have contingency fees. Mr. Doherty clarified it is not a fee, with higher tourism revenue projected next year and a very ambitious program, staff did not want to program 100% of the projection and instead included a 3% contingency in event projections are lower than anticipated. If projections are less than expected by mid-2017, expenditures will be reduced and if they are higher than expected, the contingency may be used for opportunities that arise.

Council President Johnson asked what city won the bid to host the RevitalizeWA Conference. Mr. Doherty answered Ellensburg.

**Development Services**

Development Services Director Shane Hope reviewed:

- 2016 Accomplishments
  - Handling high level of permit & inspection activity
  - Positive feedback from most customers
  - Development code updates, including:
    - Critical Area Regulations (adopted)
    - Building & Fire Codes (adopted)
    - Impact Fee Process (adopted)
    - Sign Code (adopted)
    - Green Resource Center
    - Highway 99 Subarea Planning project in final stages
    - Conversion of Street Files into electronic records
    - Staffing for several boards & commissions—ongoing
- Challenges
  - Given continued high levels of permit activity per employee, difficult to:
    - Provide timely plan reviews
    - Have time to complete work on other projects (such as development code updates & Urban Forest Management Plan)
  - Recognition that development fees have not been updated for 3 years
  - Desire to assist with community needs, including affordable housing
  - Building permit and revenue comparison January through September 2001-2016
  - Building permits per employee 1985-2015
- Graphs:
  - Building Permits and Revenue for January through August period 2001-2016
  - Building Permits per Development Services Employee 1985-2015
- Expenditures

<b>Expenditures</b>	<b>2016 Budget</b>	<b>2016 YE Estimate</b>	<b>2017 Recmd Budget</b>	<b>Discussion</b>
Total Dept	\$2,688,350	\$2,685,130	\$2,916,680	8% Increase
Salaries	1,444,230	1,460,840	1,547,970	2 x PT staff
Prof. Services	573,940	541,940	554,860	-3%
Interfund (incl IT)	12,950	12,950	135,780	New Tech Fund
Total Dept Less IT Fund	\$2,675,400	\$2,672,180	\$2,780,900	4%

- Revenue

<b>Revenue</b>	<b>2016 Budget</b>	<b>2016 YE Estimate</b>	<b>Discussion</b>
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Bldg Permit/Reviews	\$950,000	\$1,150,000	Healthy economy & interest in Edmonds
Dev Services Technology Fee	42,000	50,400	Strong permit activity

- Decision Packages
  - DP #18: Housing Strategy - \$30,000
  - DP #19: Digital permit tracking system – \$125,000
  - DP #20: Digitization & archiving - \$48,000
  - DP #21: 0.5 Permit Coordinator – \$33,880
  - DP #22: Building plan review - professional services – \$10,000
  - DP #23: Credit card fee compensation - \$15,000
  - DP #24: 0.5 Planner – \$56,230

Councilmember Mesaros asked how banking fees are calculated for the City. Finance Director Scott James explained the City avoids paying bank fees as rule due to the bank balance.

Council President Johnson asked if DP21 will allow the second floor to be open all day on Wednesdays. Ms. Hope answered yes. Council President Johnson asked about implementation of the credit card fee. Ms. Hope advised staff will present the Development Fee Schedule to Council for adoption in November and it would be effective January 1, 2017.

(Councilmember Fraley-Monillas left at 9:15 p.m.)

### **Parks, Recreation and Cultural Services**

Parks & Recreation Director Carrie Hite reviewed:

- 2016 Accomplishments
  - Ribbon cutting of new spray area at Edmonds City Park
  - Marina Beach Master plan adopted
  - Dayton Street Plaza completion
  - Civic Field acquisition and master planning effort
  - YMCA Yost Partnership
  - Pickle ball tournament
  - Health & Fitness Expo
  - Puget Sound Bird Fest
  - Beach Ranger program
  - Anderson Center stage
  - Fishing Pier Rehab: November ribbon cutting
  - WOTS Conference: sold out!
  - Luminous Forest
  - Wayfinding signs
  - City Park and HMP concerts
  - Downtown restroom
  - Volunteer hours: 4745 volunteer hours or 2.25 FTEs
- Challenges
  - Staffing: ability to recruit and hire gymnastics staff
  - Park Maintenance: Hard to keep up with everything, City Park fire.
  - Bidding environment: Veteran’s Plaza, Frances Anderson Center Bandshell
  - Fishing Pier: Unanticipated issues.
- 2017 Projects
  - Waterfront Redevelopment, Walkway connection.
  - Outdoor Fitness Zones

- Community Garden
- 4th Ave Cultural Corridor: Parklet
- Yost Spa
- Veteran's Plaza
- Stadium removal
- City Park storage shed rebuild
- Civic Field adoption of Master Plan, design development
- Expenditures

<b>Expenditures</b>	<b>2016 Budget</b>	<b>2016 YE Estimate</b>	<b>2017 Recomm</b>	<b>Discussion</b>
Administration	\$ 388,000	\$ 389,700	\$ 363,010	Decision package #2 Student Conserv. Assoc
Recreation	1,267,160	1,258,790	1,403,500	DP #3, reorg, and Interfund Rental Charges added
Programs	426,300	391,510	425,700	
Park Maintenance	1,644,750	1,656,370	1,850,610	DP #1 & 6, FTE and portable toilets
Flower Program	48,330	42,530	44,920	
<b>Total Budget</b>	<b>\$3,774,540</b>	<b>\$3,738,990</b>	<b>\$4,087,740</b>	<b>Decision packages and Interfund charges for IT</b>

- Revenues

<b>Revenue</b>	<b>2016 Budget</b>	<b>2016 YE Estimate</b>	<b>2017 Recomm</b>	<b>Discussion</b>
Program Fees	\$ 880,830	\$ 869,790	\$ 911,400	Gymnastics
Rentals	128,000	145,000	147,000	Picnic shelter rentals City Park
Leases	218,100	168,910	172,435	Incorrect budget number for 2016, should be 168,910
Park donations	9,500	4,350	4,350	Special event dollars programmed in a different budget
<b>Total</b>	<b>\$1,236,430</b>	<b>\$1,188,050</b>	<b>\$1,235,185</b>	

- Decision Packages
  - Parks Maintenance FTE: \$83,000 ongoing, \$47,000 one time.
  - Parks Dept Reorganization: \$8,548
  - Student Conservation Association: \$5,000
  - Portable toilets: \$15,000

Councilmember Tibbott asked about deferred maintenance such as painting. Ms. Hite said staff tries to paint all restrooms every spring as part of routine maintenance. Department staff are working with Facilities on some deferred maintenance issues. The additional FTE will help catch up on deferred maintenance.

Councilmember Mesaros recalled public comment tonight regarding a suggestion for a restroom at the far end of Sunset Avenue.

### **Human Resources**

Human Resources Director Mary Ann Hardie reviewed:

- 2016 Accomplishments
  - Implemented the City's new online applicant tracking system (NEOGOV)
  - Provided City-wide Anti-harassment, Anti-retaliation and Cultural Diversity Training

- Posted 48 recruitments (to date) and worked through the selection process for those positions
- Scheduled City-wide Workplace Violence Prevention Training for November 2016
- Started EPOA (commissioned police officers) negotiations
- Started the Prosecutor’s contract negotiations
- Offered a City Health & Wellness Fair. Promoted the Wellness event “Kids to Work Day” in April 2016
- Hired and trained the new part-time, HR Assistant
- Had a successful MEBT audit
- Started development of an internal supervisor training program for new and first time supervisors
- Challenges
  - Legislation/regulation considerations – Legal mandates, the Affordable Care Act (ACA) implications, FLSA overtime rule changes, etc.
  - Labor relations issues
  - Recruitments- finding different ways to attract the best pool of candidates as retirements occur and continuing to fill for police recruitments with approximately 600 law enforcement openings across the state.
  - Launching the updated (full) Accident Prevention Plan- many moving parts
  - Health insurance plan change/transition effective 1/1/2018
  - Increasing workers’ compensation claims costs
- 2017 Projects
  - Union negotiations with the EPOA (commissioned police), Law Support (non-commissioned), Teamsters and SEIU
  - Safety Training - implementing the Accident Prevention Program (APP)
  - Update of the 2015 City Personnel Policies
  - Continue work toward the AWC Well-City Award through the Wellness Committee
  - Continue work on the internal supervisor training program
  - Continuing oversight of the public defense consultant work
  - Planning for transitions in HR (staff retirement in 2018)

- Expenditures

Expenditures	2016 Budget	2016 YE Estimate	2017 Recomm	Discussion
Human Resources	\$438,860	\$432,240	\$433,310	Decision package
Civil Service	23,180	23,180	23,180	

- Decision Packages
  - Safety & Risk Coordinator (part-time)
    - \$20,000. This part-time Safety/Risk Coordinator will also take the place of HR to serve as the worker's compensation claims management coordinator to help reduce the cost of the City's insurance premiums through accident prevention and claims management.
    - The City has received \$16,805.88 to date from SAW (L & I's early return to work program) reimbursements that have been applied toward the City's APP accident prevention program launch (training hiring a consultant for the APP).
    - It is estimated that there will be an additional \$2000 - 5000 in SAW reimbursements. Going forward, with the funds used to pay Penser and the SAW reimbursements as well as likely reducing workers’ compensation claims costs, those funds will fund this position.

**Municipal Court**

Municipal Court Judge Linda Coburn reviewed:

- 2016 Investments and Improvements
  - Permanent In-Court Clerk's Station

- In-Court Video
- In-Custody Equipment
- Court Recordings Available Online
- Online Payments
- Credit Cards

Jan – Sept	2015	2016
Service Fee	\$8,092	\$6,169
Recouped Service Fee	\$0	\$5,300

- Collections via credit card

Month	Paypros	Online
June	\$41,861	\$733
July	45,631	4,040
August	38,476	10,281
September	41,175	7,778
Total	\$167,144	\$22,832

- Expenditures

Expenditures	2016 Budget	2016 YE Estimate	2017 Recomm	Discussion
Prof Services (Court security)	\$39,000	\$44,600	\$45,000	Up: motion/trials; video in-custody Down: jail costs, consolidate infraction calendar
Miscellaneous	34,000	12,000	20,000	Electronic File Mgmt System planned for 2017

- Courts are not revenue centers:

- By statute, '[t]he court shall not order a defendant to pay costs unless the defendant is or will be able to pay them.' RCW 10.01.160(3). To determine the amount and method for paying the costs, 'the court shall take account of the financial resources of the defendant and the nature of the burden that payment of costs will impose.'

-- State v. Blazina, 182 Wn..2d 827, 838, 344 P.3d 680, 685 (2015)

- Washington is one of five states selected for 'Price of justice' grant.

- DOJ awards nearly \$500,000 to study and improve use of court fines and fees for offenders
- "The group will explore a 'calculator' currently used in Edmonds Municipal Court to see if computer software can make the calculator a useful tool in courts across the state."

- Revenue/Intake

Infractions Intake	2016 YE Estimate	2016 Actuals (Jan-Sept)	2017 Projections
Non-Criminal Traffic	\$132,670	\$207,792	\$173,000
Non-Traffic Infractions	5,727	1,571	10,225
Parking	12,645	20,432	21,600
TOTAL	\$151,042	\$229,795	\$204,825
<b>Criminal Intake</b>			
Traffic	\$19,163	\$28,186	\$33,500
DUI	19,463	22,036	28,500
Non-Traffic	6,147	10,811	10,500
TOTAL	\$44,773	\$61,033	\$72,500
Adult Probation Service Charge	\$36,610	\$52,872	\$60,000

Intake	2106 YE Estimate	2016 Actuals	2017 Projections	Current Balance
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Court Improvement Fund	\$16,400	\$17,677	\$17,700	\$17,846*
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\*Court contributed \$20,000 to the improved audio/visual system in courtroom/council chambers.

- Decision Packages
  - Electronic File Management System
    - Will create an electronic file for each defendant. Increasing the court's time management skills and improving the court's case-flow management
    - Automation will include:
      - Electronic documents (pleadings, filings, and orders)
      - Records can be accessed by entering a case number, a party's name or displaying the judge's calendar
      - All documents will be imaged as PDF and all required signatures will be recorded electronically.
    - Benefits
      - The court's efficiency will increase as it relates to staff productivity and reduction in the expense for paper, pre-printed forms and other supplies
      - Improve efficiency and instant access to court documents for all judicial users and the general public
      - Elimination need for additional file cabinets, storage area and office space
    - Existing Resources
      - The city receives funds from "Washington State Court Improvements Account". The funds are restricted and must to be used only for improving the court's efficiency. The balance in this account as of today is \$71,846.00.
      - Total Estimated Expense

Year	2016	2017
Amount	\$20,000*	\$20,000

\* Implemented online payments in 2016, but not paperless court

- 2017 Challenges
  - Fluctuations in filings
  - Elimination of jail alternatives at Sno Co Jail
  - Implementation of Paperless Court
  - New Court Administrator
- 2017 Opportunities
  - Development/testing of LFO calculator
  - Community Outreach (new alt. programs)
  - Implementation of Paperless Court
  - New Court Administrator
- Changing of the Guard
  - Court Administrator Joan Ferebee retiring Jan. 27, 2017
    - After 23 years of public service to Edmonds Municipal Court
  - New Court Administrator Sharon Whittaker
    - Brings 26 years of experience:
      - Asst. Court Admn. (Skagit County District Court)
      - Asst. Dir/Supervisor /Lead Clerk/Clerk (Snohomish County District Court)
      - Clerk (Everett Municipal Court)

Councilmember Nelson complimented Judge Coburn on the efficiencies and modernizations she has brought to the court and for the Price of Justice grant.

Councilmember Mesaros echoed Councilmember Nelson's comments regarding the changes Judge Coburn has instituted and planning for the future. He joked that her presentation did not include a

proposal for a volleyball court in the City. Judge Coburn said her family and friends are free to lobby the City for a sand volleyball court and league.

Council President Johnson referred to revenue from DUIs of \$20,000 - \$28,000 and inquired about the average fine for a DUI. Judge Coburn answered the maximum fine that can be imposed is \$5,000. Under the law there is a “mandatory minimum” of \$350; additional assessments bring the total to \$2,000 - \$3,000. If she finds that someone is truly indigent, she can waive that and impose only the mandatory conviction fee of \$43. A wide range of fines can be imposed based on the person’s ability to pay. She starts with the mandatory minimum and goes up; if the person is indigent, she makes adjustments downward.

Council President Johnson asked how many DUIs the \$20,000 - \$28,000 in fines represented. Judge Coburn advised there were 97 DUI cases in 2015, 82 in 2014, 116 in 2013, 110 in 2012, 154 in 2011, and 158 in 2010. There has been a decrease in DUI cases and generally filings are down due to staffing issues but criminal filings are down statewide. Council President Johnson asked if a marijuana impairment would be classified as a DUI. Judge Coburn answered yes.

Mayor Earling complimented Ms. Whittaker for attending the entire Council meeting waiting to be introduced. Judge Coburn explained the hiring process was completed in advance of Ms. Ferebee’s retirement to allow Ms. Whittaker to attend the Presiding Judge Conference with her in November; Ms. Whittaker does not start work until mid-January.

**7. REPORTS ON OUTSIDE BOARD AND COMMITTEE MEETINGS**

**COUNCILMEMBER TIBBOTT MOVED, SECONDED BY COUNCILMEMBER TEITZEL, TO EXTEND THE MEETING FOR 15 MINUTES. MOTION CARRIED UNANIMOUSLY.**

Councilmember Tibbott reported on the Economic Development Commission meeting where their recommendations regarding parking were presented. He also attended several meetings related to housing and learned there are opportunities for affordable housing in Edmonds although any kind of affordable housing project usually requires 8-9 partners. A key step was the Council’s approval of the multi-family tax exemption.

Councilmember Mesaros reported he will attend the PFD Board meeting on Thursday. He also plans to attend the Joint PFD and ECA Board retreat on December 3 where the boards will discuss how to work more closely which may include changes in the legal structure. An attorney has been hired to facilitate that discussion.

Councilmember Mesaros reported as part of a potential merger of SNOCOM with SNOPAC, three issues are being considered, 1) whether it will improve service; a 911 call from a SNOPAC service area may be connected to SNOCOM which results in a 40-60 second delay to transfer the call, 2) provide services at the same or reduced cost, and 3) governance (SNOCOM Board is half elected officials and half professional service and SNOPAC is entirely professional service). Councilmember Mesaros said his preference is to have a portion of the board be elected officials. A presentation will be made to the Council in December/January.

Councilmember Teitzel reported the Port of Edmonds is doing very well financially; revenues are up in 2016 compared to 2015. The Port recently received a very clean audit and are working on their 2017 budget. The Port continues to have significant concerns with the setbacks and buffers approved by Council and will be working with Ecology. The Historic Preservation Commission is evaluating two homes for potential inclusion on the historic register. The Long Range Plan group continues its work led

by Mr. James. The team has created a rough draft of a capital prioritization model that considers levels of service, safety, availability of funding, grants, Strategic Action Plan, etc.

Councilmember Teitzel reported an open house on Civic Field was held October 19 where the consultant, Walker | Macy, revealed a hybrid design; the online open house is still open. Key issues include the location of the skate park; neighbors on the northern border are concerned the skate park has been moved too close to the border. The Boys & Girls Club would like to have 18,000-20,000 square feet for their activities; the current structure is far smaller. Options include an addition to the existing site or potentially a new building where the tennis courts are currently located in the northwest corner. A final design will be presented to Council on November 22.

Councilmember Mesaros reported the Disability Board welcomed a new Citizen at Large member at its October 20 meeting, Jim Distelhorst, a Harvard-educated doctor. Dr. Distelhorst and Sharon Cates Lighthouse Law Group, attended the meeting and assisted with working through some contentious issues. On Thursday Councilmembers Tibbott and Nelson and he plan to meet with the Edmonds Downtown Alliance regarding sign code issues and potential options for moving forward.

Council President Johnson reported she attended the demo garden open house near the hatchery, the Diversity Commission's Immigrant Forum, the AWC dinner attended by five Councilmembers, the Civic Field open house and the Civic Field Advisory Committee. The next step for Civic Field are presentations and a public hearing at the Planning Board followed by a Planning Board recommendation to the City Council. She will participate in the Long Range Financial Plan tomorrow and the public official's reception for the Economic Alliance of Snohomish County on Thursday.

Councilmember Nelson reported the Pedestrian Safety Task Force finalize a presentation that can be given to community groups to empower citizens to be safe on walkways and roadways. He attended the AWC regional meeting where he learned every city in King County and Snohomish County is benefitting from the increase in revenue from growth while struggling with challenges related to impacts on infrastructure. Tomorrow he will attend Snohomish County Tomorrow and the Lodging Tax Advisory Committee on November 1.

## **8. MAYOR'S COMMENTS**

Mayor Earling reported 50-60 staff members participated in the Staff Health Fair today, the largest turnout ever. Flu shots were also administered. The downtown restroom will be ready for Halloween as promised also some ancillary details still need to be completed. The AWC meeting held in Edmonds at Scotts was the fifth of eight meetings and was the best attended of any the gatherings. The Governor attended the AWC meeting and received an award.

## **9. COUNCIL COMMENTS**

Council President Johnson reported on upcoming events:

- November 5 - Historic Museum annual dinner
- November 10 – Hwy 99 open house at Swedish Edmonds 4<sup>th</sup> floor

Councilmember Teitzel reported last Friday Councilmember Fraley-Monillas and he attended the Snohomish Community Health Civic Boot Camp; he offered to provide presentation slides to Council. The boot camp, presented by the Seattle CityClub along with the Everett Housing Authority, Providence, and the Snohomish County Health District, was a great opportunity to hear what other agencies are doing about affordable housing, homelessness and other health issues. The camp included a walking tour of the Hawthorne Neighborhood in Everett which has historically been a very rough neighborhood with a great

deal of crime and violence. It has been a great success story; Everett has been involved in providing subsidized housing and services and there is a strong sense of support, community and joy.

Councilmember Teitzel reported last Saturday he attended an orientation with about 15 Western Washington University students as part of the Sustainable Cities Partnership. Keeley O'Connell provided an orientation at the Edmonds Marsh.

Councilmember Mesaros reported he has been on vacation for last three weeks; he had a great trip and it was fun to be gone and see new places. He found an additional Sister City, Cassis, France. He found it remarkable how well known Rick Steves is throughout Europe; he is a great ambassador for the City.

10. CONVENE IN EXECUTIVE SESSION REGARDING PENDING OR POTENTIAL LITIGATION PER RCW 42.30.110(1)(i)

This item was not needed.

11. RECONVENE IN OPEN SESSION. POTENTIAL ACTION AS A RESULT OF MEETING IN EXECUTIVE SESSION

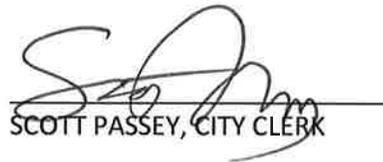
This item was not needed.

12. ADJOURN

With no further business, the Council meeting was adjourned at 10:17 p.m.



DAVID O. EARLING, MAYOR



SCOTT PASSEY, CITY CLERK

